OncoResponse

JOB TITLE: IT Director

OncoResponse Inc. is a clinical stage, privately held immuno-oncology biotech company developing cancer immunotherapies using clues from the immune systems of elite cancer responders. In a broad strategic alliance with MD Anderson Cancer Center, OncoResponse deploys a proprietary B-cell discovery platform to identify and develop novel therapeutics targeting the tumor microenvironment. The company's lead candidate, OR2805, has entered clinical studies with a unique and transformative approach to the advancement of cancer therapeutics. Be part of an exciting discovery process in the fight against cancer. OncoResponse offers a team-oriented, stimulating work environment, along with competitive compensation, benefits and stock options. Join a small, growing company and make a big difference! Please visit www.oncoresponseinc.com.

Please note: We are following robust COVID infection prevention guidelines. All of our employees who work on site are required to present proof of full vaccination status (unless they have a medical or other legal exemption).

To apply, please email your resume and a cover letter to HR@oncoresponseinc.com

Responsibilities:

OncoResponse seeks a Director of IT to support our growing pipeline. The successful candidate will lead the strategy, planning, and implementation of all facets of information technology to support company growth, productivity, and data security. This is both a leadership and hands-on position that requires strategic thinking, but also the mindset and capability to implement plans and solve problems for a growing company. Responsibilities will include:

- Develop the IT infrastructure plan (1-5 years), budget and timeline; Work with senior leadership to understand needs and best practices;
- Work with scientific, financial, and clinical staff to identify best IT practices and implement efficient systems and practices;
- Enhance and develop IT internal control systems;
- Manage approved deployments and upgrades to hardware and software; Ensure that staff are adequately informed and trained;
- Make recommendations that maintain efficiency of operations and reporting; Formulate and implement business continuity and data security plans;
- Stay current on security threats, vulnerabilities, and related issues;
- In cooperation with outside vendors and consultants, support upgrades and enhancements spanning accounting, purchasing, contract management, collaboration, laboratory and clinical operations, and other key systems of the company.

Preferred Qualifications:

- BS or equivalent in IT or related field; Experience can substitute for the 4-year degree;
- Minimum of 6 years' experience in an IT management role;
- Ability to work independently or in a team environment as project needs dictate;
- Excellent analytical and communications skills;
- Ability to think strategically to plan and budget for IT infrastructure, including research and clinical tools and software, office support and financial systems;
- Experience with implementation of accounting, scientific and/or clinical IT systems highly desirable;
- Ability to listen to internal customers and translate their needs into a feasible business plan.