

OncoResponse

JOB TITLE: Senior Manager, IT – Biotech

OncoResponse Inc., a Seattle-based privately held immuno-oncology company, has partnered with MD Anderson Cancer Center to deploy a unique and transformative approach to the discovery of cancer therapeutics. OncoResponse is leveraging the human immune system to identify fully human monoclonal antibodies and discover novel targets that will lead to the development of antibody-derived therapeutics for the treatment of cancer. Be part of an exciting discovery process in the fight against cancer. OncoResponse offers a team-oriented, stimulating work environment, along with competitive compensation, benefits and stock options. Join a small, growing company and make a big difference! Please visit www.oncoresponseinc.com.

Please note: We are following robust COVID infection prevention guidelines. All of our employees who work on site are required to present proof of full vaccination status (unless they have a medical or other legal exception).

To apply, please email your resume and a cover letter to HR@oncoresponseinc.com

Responsibilities:

OncoResponse seeks a Senior Manager of IT to support a growing biotech company. The successful candidate will lead the strategy, planning and implementation of all facets of information technology to support company growth, productivity, and data security. This is both a leadership and hands-on position that requires strategic thinking, but also the mindset and capability to implement plans in a small department. Responsibilities will include:

- Develop the IT infrastructure plan (1-5 years), budget and timeline; Work with senior leadership to understand needs and best practices
- Enhance and develop IT internal control systems
- Manage approved deployments and upgrades to hardware and software; Ensure that staff are adequately informed and trained
- Make recommendations that maintain efficiency of operations and reporting
- Formulate and implement business continuity and data security plans
- Stay current on security threats, vulnerabilities, and related issues
- In cooperation with outside vendors and consultants, support upgrades and enhancements spanning accounting, purchasing, collaboration, clinical operations, and other key systems of the company

Preferred Qualifications:

- BS or equivalent in IT or related field, but experience can substitute the 4-year degree
- Minimum of 6 years' experience in an IT management role
- Ability to work independently or in a team environment, as project needs dictate
- Excellent analytical skills
- Ability to develop a strategic plan and budget for IT infrastructure, including research tools and software, office support, and financial systems
- Ability to listen to internal customers and translate their needs into a feasible business plan

OncoResponse offers a diverse, inclusive environment, and is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, age, gender identity, sexual orientation, color, religion, sex, marital status, national origin, protected veteran status, disability status, or any other status protected by federal, state, or local laws. We are committed to growing a company of diverse, ethical, mission-driven people who respect and value each other's contribution and differences.